



Evans Lake Forest Education Society

#301-3701 Hastings St.
Burnaby, BC V5C 2H6
www.evanslake.com

Telephone: 604-294-2267
Facsimile: 604-294-2287
info@evanslake.com

WELCOME TO THE EVANS LAKE STAFF APPLICATION PROCESS

Thank you for your interest in working with the Evans Lake Forest Education Society.

To apply for employment with Evans Lake, please do the following steps:

1. Complete the attached application form
2. Attach a current resume including all relevant training and experiences
3. Submit a cover letter outlining your hopes and expectations for the position as well a why you feel you should be considered
4. Attach at least two relevant references we may contact
5. Include copies of current certifications such as First Aid, NLS or Class 4 License
6. For summer positions only, please indicate if you are currently a full-time or part-time student, and if you are planning to return to school in the Fall following camp

Completed applications and resumes may be faxed or mailed to our office at the above address.

Please note that to ensure the safety of our campers, all employees must provide both personal and professional references as well as complete a **criminal background check**. The cost of the background check is the responsibility of the applicant.

We receive many applications for employment and as a result, only qualified candidates will be selected and contacted for an interview.

Thanks in advance to all applicants and please do not hesitate to call or email if you have questions about the process or the positions at the above numbers and/or email.

All the best,

Your Evans Lake Team



Evans Lake Forest Education Society

#301- 3701 Hastings St.
Burnaby, BC V5C 2H6
www.evanslake.com

Telephone: 604-294-2267
Facsimile: 604-294-2287
Email: info@evanslake.com

EMPLOYMENT APPLICATION FORM

Position Applied for

Name	Email
Address	Phone

Education

Institution	Date of Completion	Degree/Certificate

Employment

(List all positions held for past 4 years, and additional relevant positions. Use back of page as required.)

Employer	Position Held	Dates (Commence/Termination)	Reason for Leaving

Special Abilities/Certificates

(i.e. class 4 DL, First Aid, etc.)

Certificate/Training	Date Obtained	Expiry Date

References

(Two professional references are required)

Name	Relationship	Contact Information

If my application for employment is accepted, I agree to undertake a Criminal Record Search as a condition of employment. I understand that related convictions or outstanding charges may preclude my employment. *(A list of offences considered relevant under the Criminal Records Review Act is available)*

I certify that the above information is true and accurate to the best of my knowledge, and I understand that if any of the above information is false it may result in the termination of my employment.

Date

Signature